



Head Coach:

The Head Coach is responsible for all matters pertaining to their team, including team organisation, administration, training, risk management, and conduct.

The Head Coach is also responsible for appointing the team staff and ensuring that all members of the staff are properly qualified.

Primary Responsibilities:

- **Player Supervision**
 - Ensures that the team staff's conduct is above reproach and that each individual player's rights are respected
 - Supervises the team and players during practices, games and tournaments and any/all other team events (Reference Hockey Eastern Ontario (HEO) guidelines for supervision requirements)
- **Administration**
 - Ensures that they and their staff have the proper qualifications
 - Communicates and co-operates with coaches at adjacent levels to provide assistance as required, ie support as may be required and for affiliations for games and for practices
 - Notifies convenors of any disciplinary issues and to resolve scheduling conflicts
 - Understands the HEO Minor Code of Discipline and completing Coach Infraction Reports through the Total Team Management (TTM) system for required penalties as reported on game sheets
 - Reports and refers disciplinary matters to the OEMHA Risk and Safety Coordinator
- **Development**
 - Ensures that hockey rules and regulations are explained to players and teaches them about the game
 - Engages in coach development opportunities
 - Develops and implements a season plan
 - Plans and executes team practices
 - Instructs ALL individual players on skills development and team play
 - Prepares the team for games and develops team play during games
- **Leadership**
 - Provides leadership to team staff
 - Delegates responsibilities to team staff and / or parents when and where applicable
 - Ensures that players, team staff and parents demonstrate respect to all officials at all times
 - Applies progressive discipline as required
- **Communication**
 - Communicates with parents/guardians to keep them informed of coaching philosophy, season plan, schedules and team events, and disciplinary issues and to ensure that they are aware of any special needs or conditions related to players
 - Maintains effective communication with the players to ensure that:
 - each player understands what is expected of them
 - each player can develop their knowledge of hockey, team and individual skills
 - each player supports the activities of the team



- **Risk Management**
 - Ensures awareness of staff, players, and parents regarding requirements for risk management, safety management, and conduct management
 - Creates an environment in which team members can participate safely

Approximate Time & Effort Required:

- September to April – regular season and playoffs
- Attends all team games and practices including tournament & exhibition games
- Approximately 6-8 hours/week during regular season and playoffs